

Marin Academy



Student E-mail, Personal Laptop and School Network Storage and Use Agreement

Dear Marin Academy Students and Parents,

Telecommunications affords tremendous advantages and opportunities in all aspects of modern life. Marin Academy recognizes that this rapidly changing technology shifts the ways in which faculty, staff, students, and families will teach, learn, and communicate. The use of new tools and systems brings new responsibilities along with new opportunities.

Marin Academy provides a complete set of network and digital tools designed to support easy access and use of remote resources and to facilitate communication and learning. Certain uses of these technologies are not permitted on the school computer network. In addition, there are appropriate procedures to guide student use of school networks, technology, communications systems, and personal laptops. Please refer to the *Expectations Regarding Computer Use* in the Marin Academy Handbook & Directory, as well as computer use rules which are posted throughout the campus, for details on these expectations.

In general, all users of these systems are expected to communicate in a professional manner consistent with Marin Academy's Mission Statement and state and federal laws governing copyright.

The following activities are **NOT PERMITTED** on MA or student laptop computers:

- Sending or displaying offensive messages or pictures
- Using obscene language
- Harassing, insulting, or attacking others
- Damaging computers, computer systems, or computer networks
- Violating copyright laws
- Using another's password
- Trespassing in another's folders, work, or files
- Intentionally wasting limited resources
- Electronic game playing

Violations may result in a loss of access as well as other disciplinary or legal action. If you have any questions regarding your MA E-mail account or digital storage, or use of the campus network please contact Brad Lakritz 415-453-4550 ext. 261, or send E-mail to blakritz@ma.org.

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Your son/daughter _____ will access the Marin Academy computer and network services or use their own personal laptop computer in order to use the Internet, on-campus printing and network storage, and a school or personal E-mail account. Please read the attached letter and the following statement and sign the agreement below. E-mail and network accounts and access will be issued only after the agreement has been signed and returned.

I have read and understand the *Marin Academy Student Laptop and School Network Storage and Use Agreement* and intend to use these services with respect for other individuals who also use them. I know that abuse of this privilege could result in disciplinary action by Marin Academy, and possibly state or federal prosecution. I also understand that students may have access to material via the Internet that may be offensive, but that I will hold Marin Academy and any information provider blameless for such access.

I will not disclose my password(s) to anyone, and I will not allow others to use the Internet or school network systems under my user account.

Parent or Guardian: _____

Student Name: _____

Date: _____